

Skill Test for Data Entry Operator :

- (a) The Skill Test will be taken on computers.
- (b) The 'Data Entry Speed' Skill Test would be qualifying in nature. Candidates allowed to take this test, will have to qualify the test at the prescribed speed on computer, to be provided by the Commission or the agency authorized by the Commission to conduct such skill test at the centre/ venue so notified.
- (c) None of the candidates including PH candidates who qualify in the written part of the examination will be exempted from the skill test as passing of the skill test is pre-condition and one of the essential qualification for appointment to the post of Data Entry Operator.
- (d) Only such candidates who qualify in the skill test at a speed of not less than 8,000 key depressions per hour will be eligible for being recommended for appointment as per their position in the merit list.
- (e) The duration of the said skill test will be 15 (fifteen) minutes and printed matter in English containing about 2,000 – 2,200 strokes/ key depressions would be given to each candidate who would enter the same in the computer.

Skill Test of LDC

- (a) The Skill Test will be taken on computers.
- (b) Typing test will be qualifying in nature and will be conducted only in English or in Hindi.

English Typing @ 35 w.p.m. (Time allowed 10 minutes) (30 minutes for VH candidates)

Hindi Typing @ 30 w.p.m. (Time allowed 10 minutes) 30 minutes for VH candidates).

(35 w.p.m. and 30 w.p.m. corresponds to 10500 Key Depressions Per Hour/ 9000 Key Depressions Per Hour on an average of 5 Key Depressions for each word).