



**RECRUITMENT OF  
MEDICAL OFFICERS**

**Application Fees**

<u>Category</u>	
General/DESM	500/-
Reserve Category SC/BC/ESM/PH (For Candidates of Haryana Only)	250/-

---

DIRECTORATE OF HEALTH SERVICES, HARYANA  
SECTOR-6, PANCHKULA – 134109  
Phone :- 0172-2585502, 2584549  
E-mail :- [dhs.dghs@hry.nic.in](mailto:dhs.dghs@hry.nic.in)  
Website :- <http://Haryanahealth.nic.in>

---

Roll No. \_\_\_\_\_  
(For office use only)

**Health Department, Haryana**

**Application Form for the post of Medical Officers**

(To be filled by candidate in his own handwriting)

Demand Draft/Challan No. \_\_\_\_\_ Date of Issue \_\_\_\_\_

Name of issuing Bank \_\_\_\_\_ Amount \_\_\_\_\_

1. Name of Applicant \_\_\_\_\_

2. Father's Name \_\_\_\_\_

3. Mother's Name \_\_\_\_\_

4. Permanent Address with pin code \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Present Postal Address with Pin Code \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Mobile No. and E-mail (if any) \_\_\_\_\_

7. Date of Birth \_\_\_\_\_

8. Are you married Yes/No \_\_\_\_\_

9. State to which you belong \_\_\_\_\_

10. a) Are you Citizen of India by Birth Yes/No \_\_\_\_\_

b) If not give details \_\_\_\_\_

11. Category: General/SC/BC/Ex-Serviceman/Physically Handicapped etc. \_\_\_\_\_

12. (A) Educational Qualifications as per eligibility criteria (Academic & Professional)

Sr. No.	Exam Passed	Year Of Passing	Duration Of Course	University/ Board	Marks Obtained	Total Marks	% of Marks
1.	10 <sup>th</sup>						
2.	10+2						
3.	MBBS 1						
4.	MBBS 2						
5.	MBBS Final 1 <sup>st</sup>						
6.	MBBS Final 2 <sup>nd</sup>						

13. (b) Higher Qualifications, if any

Sr. No.	Exam Passed	Year Of Passing	Duration Of Course	Subject	University/Board	Division	% of Marks	Grad If any
1.								
2.								

14. Details of Employment (Starting with current employment)

Sr.No.	Name & Address of Employer	Whether Govt/ Semi Govt/Pvt. Ltd/Pvt. Etc.	From (Date)	To (Date)	Designation	Scale of Pay & total emoluments	Nature of duties Performed
1.							
2.							
3.							
4.							

15. List of Enclosures :

- |       |        |
|-------|--------|
| (i)   | (ii)   |
| (iii) | (iv)   |
| (v)   | (vi)   |
| (vii) | (viii) |

**Declaration:-** I hereby declare that all the statements made by me in this application are true and correct to the best of my knowledge and belief. I further undertake that in the event particulars or information furnished by me are found incorrect, unfilled my candidature for the post is liable to be rejected or cancelled and if they are found to be false after appointment, then my services are liable to terminated without any notice to me.

Place:

Date:

Signature of Applicant

## Department of Health, Haryana

Applications are invited from Indian citizen for appointment to post of the Medical Officers in Haryana civil Medical Service (Group-B) in various Health Institutions in the State of Haryana under the control of Health Department. For detail of the posts, category-wise, please refer the advertisement.

### Instructions/Guidelines for Candidates

#### (A) Academic Qualifications:

##### Essential:-

- I) Graduate in Medicine and Surgery of a recognized University or any recognized equivalent degree of any other University or Institutions recognized by the Medical Council of India.
- II) Must be registered with Haryana or Punjab Medical Council or with any other duly constituted Medical Council in India.
- III) Adequate knowledge of Hindi/Sanskrit.

##### Preferentials:

- I) Post Graduate qualifications and experience in professional work.
- II) Service in rural areas.

#### (B) General Instructions :-

1. Candidates are required to fill the application form in their own handwriting.
2. **The Candidate who are serious about joining HCMS(II) should only apply.**
3. While applying for the post, the applicant should ensure that he/she fulfills the condition of eligibility, experience, age etc. as on the specified date and that the particulars furnished by him/her are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and /or that he/she has furnished any incorrect/false information or has suppressed/concealed any material facts, his/her candidature will stand cancelled. If any of these discrepancies is/are detected even after appointment, his/her services are liable to be terminated.
4. Appointment of selected candidate is subject to his/her being declared medically fit.
5. Reservation benefits will be admissible to the bonafide residents of Haryana State and the certificate of SCs/BCs/Dependent of ESM of Haryana, only issued by the competent authorities under the latest Govt. instruction will be accepted.
6. The services of the selected candidates will be governed by the prevailing relevant departmental service rules.
7. Department will **not** be responsible for any postal delay.
8. Incomplete/unsigned application forms will be **straight way rejected** without entertaining further correspondence.
9. The refund of application fees shall **not** be permitted in any case.
10. The candidate must attach character certificate issued by the Head of Institute last attended by him/her with the application form.
11. The candidate should attach the character certificate from two responsible person who are **not** related to the applicant.
12. In case of non-availability of ESM of Haryana against the posts reserved for them, their one dependent son/daughter who fulfills all the conditions of advertisement prescribed for the post in question will also be considered on merit against the posts reserved of ESM Haryana. The fresh certificate issued by the Secretary, Zila Sainik Board will be accepted.
13. The application complete in all respect must reach in the office of Director General, Health Services, Haryana, Sector 6, Panchkula by **5.00 PM on Dated 29.02.2012**. No Objection Certificate from the employer may be submitted at the time of interview failing which they will not be considered for interview.
14. The physically handicapped person having 40% and more disability must attach a medical certificate from a Civil Surgeon certifying that the applicant is physically handicapped, also the

nature of handicapped and that he is unfit for normal active work and to state the percentage disability.

15. The posts are temporary but likely to continue. The person appointed will be on probation for a period of two years.
16. Pay Scale Rs. **9300-34800+Grade Pay 5400+NPA** and usual allowances sanctioned by Govt. from time to time.
17. The Candidate should have his/her internship completed by **29.02.2012**. The candidate should be registered with Haryana or Punjab Medical Council or with any other duly constituted Medical Council in India by **29.02.2012**.
18. **Age:-** A candidate should not be less than 22 years and not more than 40 years as on dated **01.10.2011**
  - (i) Relaxation upto 45 years for Scheduled Castes, Backward Classes of Haryana only.
  - (ii) Relaxation in upper age limit is also available to Ex-Serviceman of Haryana as per Government instructions.
  - (iii) The upper age limit is further relaxable upto 45 years for the following candidates of Haryana only:
    - (a) Wives of serving disabled military personnel and widows of those killed in military service.
    - (b) Widows.
    - (c) Women who are legally separated.
    - (d) Divorced Women.
    - (e) Women deserted by their husbands, women falling in category (c to e) above will be required to submit with application an affidavit to the effect that she has been deserted by her husband and has been living separately from him from more than two years and this affidavit should be countersigned by two responsible persons such as member of Legislature, local bodies, including Panchayats and the Bar Associations. Where, however, women who has re-married would not be eligible for the above concessions in the matter of age.
    - (f) Unmarried women candidates of Haryana.
  - (iv) upper age limit is also relaxable for a person who has rendered military service added by **three years** provided that he has rendered continuous military service for a period of not less than 6 months before his release and further provided that he has been released otherwise than by way of dismissal or discharge on account of misconduct or on compassionate or inefficiency. A disabled Military person is entitled to exclude from his age the period from the date he was disabled upto the end of emergency i.e. 10.1.1968.
  - (v) The persons recruited from 1.1.1963, onwards as whole time Cadet instructors in the NCC who are released after the expiry of their initial/extended tenure will also be entitled for relaxation in age limit for purpose of employment under the State Govt. The period of service rendered by them in NCC may be deducted from their actual age and if the resultant age does not exceed the prescribed upper age limit of a Particular post by more than three years, they may be deemed to be satisfying the conditions for appointment to the post in respect of the maximum age. Such of the whole time cadet instructors in the NCC who are released from the NCC before expiry of their initial/extended tenure would also be given these concession subject to the conditions that they have served in the NCC for a period of not less than 6 months prior to their release from the NCC.

19. Where the number of applications received in response to advertisement is large and it will not be convenient for the department to interview all the candidates, the department may restrict the number of candidates for interview to a reasonable limits by way of screening.

20. In order to be eligible for applying for these posts, a candidate should be:-

(a) a citizen of India, or

(b) a citizen of Nepal, or

(c) a subject of Bhutan, or

(d) A person of Indian origins who has migrated from Pakistan, Burma, Srilanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (Formerly Tanganyika and Zanzibar) with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been given by the Government of India and if he belongs to category (d) the certificate of eligibility will be issued for a period of one year after which such candidate will be retained in service subject to his having acquired Indian Citizenship.

### 21. Cost of Application form

Application form shall be obtained/retrieved from the website of Health Department i.e. [haryanahealth.nic.in](http://haryanahealth.nic.in). The application fees of Rs. 500/- for General Category & dependent of ESM candidates and Rs. 250/- for SC/B.C./P.H./ESM persons of Haryana only should be deposited in the Haryana Government Treasury under the Head Treasury Major Head 0210, Sub Major Head 04, Minor Head 800 Sub Head 98 51

“0210-Medical and Public Health, 01-Urban Health Services, 800-Other Receipt (92)-Other Items”.

Candidates can also send fee through Bank Draft in favour of Director General Health Services, Haryana Panchkula Payable at Panchkula. This draft must be attached with Application Form.

### 22. How to Apply

Application complete in all respect, alongwith relevant testimonials, certificates (attested) and two recent passport size photographs, should be sent to Director General Health Services, Haryana, Sector-6, Panchkula. **One photograph should be pasted on right hand top corner at the space provided in the application form duly attested by a Gazetted Officer and second be attached with the application form.** Application complete in all respects should be sent in a cover superscribed “**Application for the post of Medical Officer**” to reach the following address on or before the closing date i.e. **29.02.2012** by **5.00PM** (By Post or By Hand)

**Director General  
Health Services, Haryana,  
Swasthya Bhawan  
Sector-6, Panchkula-134109.**

**Date of Interview**

To be intimated in due course through departmental website

**Venue of interview**

O/o DGHS, Haryana, Sector-6, Panchkula.

**Note:-** Roll No. of Candidates found eligible for interview shall be published in the Departmental official website i.e. <http://haryanahealth.nic.in> in due course (preferably on or before 10.03.2012), as all correspondence with candidates w.r.t. recruitment procedure will be made only through website. No separate call letter will be issued.

**Sd/-**

Director General Health Services,  
Haryana Panchkula