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your guide to success

ALLAHABAD BANK CLERK EXAM SOLVED
QUESTION PAPER 2011- COMPUTER
KNOWLEDGE

1. Information on a computer is stored as what ?
   (A) Analog data
   (B) Digital data
   (C) Modem data
   (D) Watts data
   (E) None of these

2. C, BASIC, COBOL and Java are examples of .... languages.
   (A) low-level
   (B) computer
   (C) system programming
   (D) high-level
   (E) None of these

3. Most Web sites have a main page, the ...., which acts as a doorway to the rest of the Web site pages.
   (A) search engine
   (B) home page
   (C) browser
   (D) URL
   (E) None of these

4. An email account includes a storage area, often called a(n)—
   (A) attachment (B) hyperlink
   (C) mailbox (D) IP address
   (E) None of these

5. The .... is the box that houses the most important parts of a computer system.
   (A) software
   (B) hardware
   (C) input device
   (D) system unit
   (E) None of these

6. What type of computer could be found in a digital watch ?
   (A) Mainframe computer
   (B) Supercomputer
   (C) Embedded computer
   (D) Notebook computer
   (E) None of these

7. What is a modem connected to ?
   (A) Processor
   (B) Mother board
   (C) Printer
   (D) Phone line
   (E) None of these

8. A(n) .... is a collection of information that determines which files you can access and which settings you use.
   (A) network
   (B) user account
   (C) operating system
   (D) file system
   (E) None of these

9. The space in your computer that loads and works with data—
   (A) cache memory
   (B) CPU
   (C) megabyte
   (D) RAM memory
   (E) ROM memory

10. .... hard drives are permanently located inside the system unit and are not designed to be removed, unless they need to be repaired or replaced.
    (A) Static (B) Internal
    (C) External (D) Remove
    (E) None of these

11. A computer .... consists of two or more computers and other devices that are connected for the purpose of sharing data and programs.
    (A) network (B) system
    (C) workstation (D) device
    (E) None of these

12. The taskbar is located—
    (A) on the Start menu
    (B) at the bottom of the screen
    (C) on the Quick Launch toolbar
    (D) at the top of the screen
    (E) None of these

13. Once information is input into a computer, it becomes—
    (A) objects   (B) data
    (C) ideas   (D) facts
    (E) None of these

14. Generally, you access the Recycle Bin through an icon located—
    (A) on the desktop
    (B) on the hard drive
    (C) on the shortcut menu
    (D) in the Properties dialog box
    (E) None of these

15. Computer programs are written in a high-level programming language; however, the human-readable version of a program is called—
    (A) cache
    (B) instruction set
    (C) source code
    (D) word size
    (E) None of these

16. The Recycle Bin stores discarded items until—
    (A) another user logs on
    (B) the computer is shut down
    (C) the end of the day
    (D) you empty it
    (E) None of these

17. A .... is a collection of information saved as a unit.
    (A) folder   (B) file
    (C) path   (D) file extension
    (E) None of these

18. Input, output, and processing devices grouped together represent a(n)—
    (A) mobile device
    (B) information processing cycle
    (C) circuit board
    (D) computer system
    (E) None of these

19. One thousand bytes is a—
    (A) kilobyte
    (B) megabyte
    (C) gigabyte
    (D) terabyte
    (E) None of these

20. What part of the computer provides only temporary storage of files ?
    (A) ROM memory
    (B) RAM memory
    (C) Hard drive
    (D) Mother board
    (E) Processor

21. A(n) .... backup contains a copy of every program, data, and system file on a computer.
    (A) restoration
    (B) bootstrap
    (C) differential
    (D) full
    (E) None of these

22. Every component of your computer is either—
    (A) application software or system software
    (B) software or CPU/RAM
    (C) hardware or software
    (D) input devices or output devices
    (E) None of these

23. A blinking symbol on the screen that shows where the next character will appear—
    (A) delete key
    (B) arrow key
    (C) cursor
    (D) return key
    (E) Esc key

24. Being .... means being familiar enough with computers that you understand their capabilities and limitations.
    (A) computer literate
    (B) computer competent
    (C) computer savvy
    (D) technology literate
    (E) None of these

25. Which of the following could you do to remove a paragraph from a report you had written ?
    (A) Delete and edit
    (B) Copy and paste
    (C) Cut and paste
    (D) Undo typing
    (E) Highlight and delete

26. The computer monitor is which type of device ?
    (A) Scanning
    (B) Input
    (C) Processor
    (D) Software
    (E) Output

27. The arrow keys can be used to—
    (A) delete text
    (B) move the cursor in the text that has already been entered
    (C) save the document
    (D) move the cursor while deleting text
    (E) None of these

28. Numbers in table columns are usually—
    (A) right-aligned
    (B) left-aligned
    (C) justified
    (D) centered
    (E) None of these

29. To indent the first paragraph of your report, you should use this key—
    (A) esc   (B) space bar
    (C) return key   (D) shift key
    (E) tab key

30. Each box in a spreadsheet is called a—
    (A) cell   (B) empty space
    (C) record   (D) field
    (E) table

31. A small picture that represents something on your screen...such as a(n)—
    (A) table   (B) application
    (C) photo   (D) modem
    (E) icon

32. When a file is saved for the first time—
    (A) a copy is automatically printed
    (B) file name and folder name must be the same
    (C) it does not need a name
    (D) it only needs a name if it is not going to be printed
    (E) it must be given a name to identify it

33. Example of non-numeric data is—
   (A) Employee Name
   (B) Test score
   (C) Bank Account No.
   (D) All of these
   (E) None of these

34. Which type of file is created by word processing programs ?
   (A) Database file
   (B) Storage file
   (C) Worksheet file
   (D) Document file
   (E) Graphical file

35. The information you put into the computer is called—
   (A) directory   (B) facts
   (C) data   (D) files
   (E) output

36. This can be another word for program—
   (A) peripheral (B) disk
   (C) floppy   (D) hardware
   (E) software

37. If a previously saved file is edited—

(A) it cannot be saved again
(B) the changes will automatically be saved in the file
(C) the file will only have to be saved again if it is more than one page in length
(D) its name must be changed
(E) the file must be saved again to store the changes

38. Mr. XYZ wants to send an electronic message to a friend. He should use this type of application—
   (A) word processing
   (B) email
   (C) spreadsheet
   (D) paper and pencil
   (E) None of these

39. To print a document—
   (A) select the Print command and then select OK
   (B) select the Ready Printer command then select OK
   (C) type PRINT and then press Enter

(D) close the document, select the Print command, then select OK
   (E) None of these

40. Each .... on a menu performs a specific action.
   (A) client
   (B) server
   (C) node
   (D) command
   (E) folder

Answers: Computer Knowledge

1	(B)		21	(D)
2	(D)		22	(C)
3	(B)		23	(C)
4	(C)		24	(A)
5	(D)		25	(E)
6	(C)		26	(E)
7	(D)		27	(B)
8	(B)		28	(A)
9	(D)		29	(E)
10	(B)		30	(A)
11	(A)		31	(E)
12	(B)		32	(E)
13	(B)		33	(A)
14	(A)		34	(D)
15	(C)		35	(C)
16	(D)		36	(E)
17	(B)		37	(E)
18	(D)		38	(B)
19	(E)		39	(A)
20	(B)		40	(D)